

<b>CCC BUDGET COMMITTEE</b> <b>Minutes of the Meeting</b>
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**Committee Members**

Mariles Magalong, Chair	Tammeil Gilkerson*	Erika Green
Terrill Mead	Wayne Organ	Seti Sidharta
Student rep – Ziyin Lin	Kelly Schelin - Guest	

\*-absent

**BUDGET COMMITTEE MEETING**  
**Wednesday, April 15, 2015 @ 2:00 p.m.**  
**AA-216 Conference Room**

1. Erika motioned to approve the agenda with the following changes, Seti seconded the motion, and the committee unanimously approved:
  - #7 – Other was changed to “Review of Strategic Direction #4
2. The minutes from last month’s meeting were reviewed. Erika motioned to approve the minutes, Seti seconded the motion, and was unanimously approved by the committee.
3. Guest Speaker Kelly Schelin reported on the College Perkins Grant:
  - For 2015-2016 Perkins Grant will be \$222,072, compared to 2014-2015 of \$342,891.
  - For 2015-2016 CTE Transitions Allocations will be \$45,119, compared to 2014-2015 allocation of \$43,269.

The reduction in Perkins funding is due to the fact that the college submitted far fewer eligible CTE Surveys during 2013-2014:

- Faculty is not getting the surveys early enough.
- Faculty do not have a clear understanding of the value of submitting the surveys.
- Students are not putting in the correct ID numbers, and in order to count this information must be accurate.

The reduction in submitted surveys was likely the result of transition in the Economic Development office, both at the managerial and support levels.

Kelly has instituted new procedures to ensure higher proportion of returned surveys during the 2014-2015 academic year. She is in the process of contacting instructors who have not yet submitted their surveys. Additionally, Kelly will offer a FLEX workshop for CTE faculty in August that covers,

among other topics, the importance of completing CTE Surveys and how these responses translate to additional funding for the college.

4. Budget Augmentation Review will be an action item for May College Council Meeting:
  - PE was not funded because their program review was not submitted in a timely manner.
  - There was a misunderstanding regarding the LA Division program review versus an LA degree program review. The confusion was cleared, and the Division was included in the list of programs/departments to be funded.
  - English was accidentally removed from the spreadsheet so they were put back on the list to be funded.
5. Wayne presented the online program review process being used at DVC. The process is being vetted with faculty to gain their support. The same process/online forms can be used also for resource allocation. Wayne showed samples of the DVC program review online. Wayne will send a PDF version of Drama's review as an example to the committee.
6. Seti reported there was no Grants Committee meeting this month so there was nothing to report.
7. Due to lack of time, agenda item #7 "Review of Strategic Direction #4 was tabled for next Budget meeting.

Meeting adjourned at 3:10 p.m.